



**Wealden Advertiser Ltd**  
 Cowden Close, Horns Road,  
 Hawkhurst, Kent TN18 4QT  
 Tel: 01580 753322  
 Fax: 01580 754104  
 e-mail: accounts@wealdenad.co.uk

# APPLICATION FOR CREDIT ACCOUNT

Wealden Advertiser Ltd operates a strict 28 day credit period from the date of invoice

Please complete all parts of this application. Failure to do so will delay the opening of the account.

## APPLICANTS DETAILS (PLEASE USE BLOCK CAPITALS) Date .....

**Trading Name** (in total).....  
 Full address for invoice/correspondence .....  
 .....  
 Postcode ..... Telephone no ..... Fax no.....  
 E-mail address..... Mobile.....

**Registered Business/Company name** .....  
 List of all Owners/Directors of above .....  
 Full registered office address .....  
 Postcode ..... Telephone no ..... Fax no.....  
 E-mail address .....  
 Full name for person(s) responsible for payment of account .....  
 How long has your business been established ..... Annual turnover .....

**Company Reg. No** .....

Preferred method of payments    BACS     Cheque     Cash     Credit Card     Direct Debit

Bankers name ..... Branch .....

Please note should your credit application be accepted, Wealden Advertiser Ltd reserve the right to withdraw credit facilities without prior notice. Our terms are strictly 28 days. Should there be a reason where these terms cannot be met we must be notified no later than 3 days from the allocated terms of 28 days. We must point out that should payment still not be received 7 days from this point all overdue amounts will be forwarded direct to our solicitors for recovery of all overdue amounts without further notice. Your account will also be suspended until all amounts are received. Wealden Advertiser Ltd reserve the right to share credit references.

Registered Charity:            Yes             No

If you are a charity you will be required to send a copy declaration letter. Please note that if a charity note is not received Wealden Advertiser Ltd is required to charge VAT at normal rate.

### Trade References

1. Name ..... Contact ..... Tel .....  
 Full Address .....

2. Name ..... Contact ..... Tel .....  
 Full Address .....

Please note we do require 2 trade references in order to process your account unless otherwise stated.  
 I certify that to the best of my knowledge the above details are correct. I have read and accept the terms of account shown overleaf and agree to ensure that these are complied with in every aspect. I understand that Wealden Advertiser Ltd reserve the right to withdraw credit facilities in cases of non-compliance without prior notice, cancel orders and forward details to solicitors should this occasion arise.

Signed ..... Please print name .....  
 Position held ..... Date .....

### For office use only

Approved ..... Date..... Account no .....

Signed ..... Please print name ..... Position held .....

**Notes**.....

## **TERMS AND CONDITIONS FOR CREDIT FACILITIES**

1. Accounts are payable 28 days from statement date, or in the case of printing work, 28 days from invoice date.
2. The amount due is strictly net, unless settlement or other discounts are specifically indicated. In all cases, no discount will be allowed if remittance is not received within 28 days as in (1) above.
3. The total amount of credit used must be kept within the stated credit limit at all times.
4. Any query relating to amounts invoiced must be referred immediately; **NO QUERY WILL BE INVESTIGATED UNLESS NOTIFIED IN WRITING WITHIN 28 DAYS OF INVOICE/STATEMENT.** Failure to notify us within this time will result in the figure stated to be deemed accepted and payable forthwith.
5.
  - a) Any changes in circumstances affecting applicants details overleaf must be notified in writing as soon as is practicable after such change(s) occur, but not more than 28 days after the change.
  - b) Should there be closure of the business for any reason whatsoever, notification of such must be sent to us in writing immediately, whether any debt is due to this company or not.
6. Wealden Advertiser Ltd. reserve the right to suspend or cancel credit facilities at any time without prior notice or explanation for such action.
7. Should any amount become overdue, any expense incurred in pursuance of collection will be added to the overdue amount. Such charges are non-deductible and are due payable in full by the debtor.